Republic of the Philippines

City/Municipality of Aparri

Province of Cagayan

**BARANGAY AGUSI**

**OFFICE OF THE PUNONG BARANGAY**

**NOTICE OF SPECIAL SESSION**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20 \_\_

Hon. \_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sir/Madam:

Notice is hereby given that at the request of the Hon. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Punong Barangay (or the majority of the members of the Sangguniang Barangay), a Special Session of Sangguniang Barangay has been called which will be held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

20\_\_\_ at the Barangay Hall, commencing at \_\_\_\_\_\_\_\_ o’clock in the morning/afternoon/evening.

Enclosed, please find the Calendar of Business for the said session.

Your Honor’s presence at the session is earnestly enjoined.

Respectfully yours,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Barangay Secretary

Received by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_